



## **PARENT/GUARDIAN GUIDELINES**

Dear Parent/Guardian,

We are excited to have your child participate in our *Tech Your Mind* Camps. NIHERST and IEEE Trinidad and Tobago are committed to providing a safe environment and an enjoyable experience for your child; however campers and parents are also responsible for assisting in these efforts. We ask that you read the **PARENT/GUARDIAN GUIDELINES** and also review the **CODE OF CONDUCT** with your child.

### **DROP OFF / PICK UP**

Each camp day starts at 9:00am and ends at 3:00pm. Supervision will be provided for campers dropped off at each camp venue from as early as 8:00am. All campers must be picked up by their parent/guardian **no later than 4:45pm.**

### **CAMP FEES**

The camp registration fee covers the duration of the respective camp and is inclusive of materials. It does not include meals and parents are asked to provide a healthy packed lunch, snacks and a bottle of water. At the National Science Centre, food and snacks can be purchased at the cafeteria. If lunch is required, parents can place an order with the cafeteria staff the morning of.

## **CAMPER'S CODE OF CONDUCT**

### **BEHAVIOUR**

1. Campers should accept and get along with others. Teasing, practical jokes, harmful comments, etc. will not be tolerated from any camper.
2. Campers must be sensitive to others in terms of race, religion, physical characteristics and language. Ethnic or religious slurs or jokes will not be tolerated.
3. Campers must respect others (campers, camp counsellors and guests) and their property. Campers will refrain from touching others in harmful or inappropriate ways.
4. Campers must not use obscene language.
5. Campers must follow directions the first time they are given by counsellors, as they are for the safety of everyone on the camp site.
6. **Campers must refrain from excessive touching or signs of affection towards other campers and staff members.**

## **SAFETY**

7. Campers should wear comfortable footwear. Closed-toe shoes are required for ALL sporting activities which may take place throughout the duration of the camp.
8. Campers must pay attention to their surroundings and use care in all activities.
9. Campers will adhere to all safety rules and regulations given for each activity and while using equipment related to the sessions that he/she participates in while at camp.

## **GENERAL**

10. Campers are expected to wear appropriate clothing.

**FEMALE:** The following types of clothing **ARE NOT ALLOWED**: spaghetti/thin strapped tops, strapless/tube tops, revealing low cut tops, short shorts or very short skirts.

**If leggings or tights are being worn, tops should be of an appropriate length.**

**MALE:** The following types of clothing **ARE NOT ALLOWED**: vests, very baggy/saggy/tight pants, excessive jewellery.

**Note: Hats can be worn to and from camp and during outdoor activities, but they cannot be worn indoors.**

11. Campers must inform staff if they are experiencing a problem with another camper or other issues. If we are not informed about a problem, we cannot stop the problem or assist the camper.
12. **Electronic devices of any kind (iPod, PSP, Nintendo DS, tablets, etc.) are NOT allowed at camp. NIHERST/IEEE Trinidad and Tobago will not be responsible for the damage to or loss of these items if brought.**

**Students who need to bring cell phones will not be allowed to use them during camp hours without Camp Administration permission.**

13. Campers who steal or maliciously vandalise NIHERST property and/or external camp venues will be required to replace the damaged/stolen item at their Parent/Guardian's expense.
14. In the case of theft, grounds for dismissal depending on severity may occur.
15. Violation of the **CODE OF CONDUCT** can be grounds for automatic dismissal depending on the severity. Refunds are not given when a camper is dismissed from the programme.